



## Civic Affairs Sub-Committee

**Date:** WEDNESDAY, 24 JULY 2024  
**Time:** 9.30 am  
**Venue:** COMMITTEE ROOM, WEST WING, 2ND FLOOR GUILDHALL

**Members:**

Deputy Keith Bottomley (Chairman)	Alderman Alastair King DL
Deputy Peter Dunphy (Deputy Chairman)	Deputy Charles Edward Lord
Tijs Broeke	Timothy James McNally
Deputy Henry Colthurst	Wendy Mead OBE
Deputy Christopher Hayward	Deputy Andrien Meyers
Jaspreet Hodgson	Alderman Sir William Russell
Deputy Ann Holmes	James St John Davis
Deputy Shravan Joshi MBE	Emily Benn

**Enquiries:** Chris Rumbles  
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### Accessing the virtual public meeting

Members of the public can observe all virtual public meetings of the City of London Corporation by following the below link:

<https://www.youtube.com/@CityofLondonCorporation/streams>

A recording of the public meeting will be available via the above link following the end of the public meeting for up to one civic year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

Whilst we endeavour to livestream all of our public meetings, this is not always possible due to technical difficulties. In these instances, if possible, a recording will be uploaded following the end of the meeting.

**Ian Thomas CBE**  
Town Clerk and Chief Executive

# AGENDA

NB: Certain items presented for information have been marked \* and will be taken without discussion, unless the Committee Clerk has been informed that a Member has questions or comments prior to the start of the meeting. These for information items have been collated into a supplementary agenda pack and circulated separately.

1. **APOLOGIES**

2. **MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES**

To agree the public minutes of the Civic Affairs Sub-Committee meeting held on 22 April 2024.

**For Decision**  
(Pages 5 - 8)

4. **SPECIAL RESPONSIBILITY ALLOWANCE: UPDATE ON IMPLEMENTATION**

Report of the Deputy Town Clerk.

**For Decision**  
(Pages 9 - 50)

5. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

6. **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT**

7. **EXCLUSION OF THE PUBLIC**

MOTION – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

**For Decision**

8. **MINUTES**

To agree the non-public minutes of the Civic Affairs Sub-Committee meeting held on 22 April 2024.

**For Decision**  
(Pages 51 - 56)

9. **BENEFICES**
- For Discussion**
- a) Saint Peter with St Thomas, Bethnal Green (Pages 57 - 58)
- b) North Woolwich St John w Silvertown (Pages 59 - 60)
10. **CHARGING REVIEW 2024/25**
- Report of the Remembrancer.
- For Decision**  
(Pages 61 - 78)
11. **CITY HOSPITALITY AND COMMUNITY ENGAGEMENT EVENTS**
- Joint report of the Remembrancer and Director of Corporate Communications and External Affairs.
- For Decision**  
(Pages 79 - 86)
12. **EQUITY, EQUALITY, DIVERSITY AND INCLUSION (EEDI) AND EVENTS WORKING GROUP AND DIVERSITY QUESTIONNAIRE**
- Report of the Remembrancer.
- For Decision**  
(Pages 87 - 106)
13. **UPDATE TO CITY CORPORATION FLAG POLICY**
- Report of the Remembrancer.
- For Decision**  
(Pages 107 - 112)
14. **APPLICATIONS FOR THE USE OF GREAT HALL**
- Report of the Remembrancer.
- For Decision**  
(Pages 113 - 118)
15. **\* EVALUATION OF CITY-HOSTED EVENTS**
- Report of the Remembrancer.
- For Information**
16. **\* CITY CORPORATION'S WINE STORE**
- Report of the Remembrancer.
- For Information**

17. **\* FORTHCOMING COMMITTEE OF COURT EVENTS INVOLVING HOSPITALITY AND OTHER NON-HOSPITALITY EVENTS**

Report of the Remembrancer.

**For Information**

18. **\* DELEGATED AUTHORITY REPORT**

Report of the Remembrancer.

**For Information**

19. **\* DECISIONS TAKEN UNDER DELEGATED AUTHORITY OR URGENCY POWERS IN ACCORDANCE WITH STANDING ORDERS 41(A) AND 41(B)**

Report of the Town Clerk.

**For Information**

20. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

21. **ANY OTHER BUSINESS THE CHAIR CONSIDERS URGENT AND WHICH THE COMMITTEE CONSIDER SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**